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*This checklist is designed to help a homeowner ensure their home meets the Fire District's "Fire Prevention and Life Safety Standards for Rentals". These standards must be met in order for the property to receive a Short-Term Rental Certificate from the City of Douglas. Contact the Saugatuck Township Fire District with any questions about these standards.*

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### Homeowner's Fire Prevention and Life Safety Standards Checklist

Property Address: \_\_\_\_\_ Date Checklist Completed: \_\_/\_\_/\_\_

Completed By: \_\_\_\_\_ [ ] Owner [ ] Agent

**Check the applicable box when each fire prevention and life safety standards is met for the property:**

- [ ] The home's street number/address (in at least 4" numbers) is visible from the street.
- [ ] A smoke detector with a 5 year long-life lithium battery is installed and maintained in every sleeping room (including basements) and in every room in the path of the means of egress (exit path).
- [ ] A fire extinguisher (minimum size 2A10BC) is mounted at an exit or exit path on every floor level including the basement. Extinguishers require annual maintenance by a qualified fire protection company.

Notes:

- The extinguishers are typically available at the local lumber company or area "big box" home improvement centers.
- A listing of companies that perform the annual maintenance are listed on the following page.

- [ ] Every sleeping room has an emergency escape window. (If a room, e.g., a basement room, does not have an emergency escape window, the room cannot used as a sleeping room.)
- [ ] There are no combustible materials stored near (30" or closer) to the home's furnace or hot water heater(s).
- [ ] There are emergency instructions and a diagram showing two (a primary and secondary) evacuation routes posted immediately adjacent to every required egress door.

Note: The diagram can be as simple as a hand drawn floor plan. Guidelines and samples can be included in the Short-term rental Certification Information Packet.

- [ ] An *emergency information card* is provided. (See example on following page.)
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**For Use** Checklist      Checklist      FD Approval      City  
**by FD:** Received: \_\_\_/\_\_\_/\_\_\_ Reviewed \_\_\_/\_\_\_/\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_ Notified: \_\_\_/\_\_\_/\_\_\_

Completed by: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_