

**THE CITY OF THE VILLAGE OF DOUGLAS  
MEETING OF THE CITY COUNCIL  
MINUTES**

Monday, February 16, 2009  
7:00 p.m.

**1. Call to Order**

The meeting was called to order at 7:00 p.m. by Mayor Balmer

**2. Roll Call**

Members Present: Bailey, Balmer, Harvath, Hoexter, Sapita, Urquhart, Waddell

Absent: None

Also Present: Manager Kowal and Clerk Neve

**3. Pledge of Allegiance - Mayor**

**4. Changes/Additions/Deletions to Agenda**

A. Addition: Item 8B5, letter from Allegan County Board of Commissioners dated February 13, 2009 RE: Education and Training Session scheduled for February 19<sup>th</sup>.

B. Addition: Item 8B6, summary of estimated costs for Blue Star Highway Bridge.

Motion by Hoexter with support from Bailey to approve the agenda as amended.  
Motion carried.

**5. Approval of Minutes**

A. Regular Meeting of City Council of February 2, 2009

B. Special Meeting of City Council of February 10, 2009

C. Closed Session Minutes of City Council of February 10, 2009

Motion by Bailey with support from Harvath to approve meeting minutes from February 2 and 10, 2009 City Council Meetings as presented. Motion carried.

**6. Appointments /Resignations**

A. Motion to Adopt Resolution No. 09-2009 Appointing Mr. Scott A. Dienes, DeFrancesco Dienes, P.C., as City Attorney.

Motion by Waddell with support from Hoexter to adopt Resolution No. 09-2009 appointing Scott A. Dienes City Attorney. Motion carried unanimously by roll call vote.

B. Oath of Office Administered by Police Chief Giles to Ms. Lori L. Warsen to Serve as Fulltime Police Officer on the Force of the Saugatuck-Douglas Police Department.

Motion by Urquhart with support from Hoexter to go into a short recess at 7:14 p.m. in honor and recognition of City Attorney, Scott A. Dienes, and Police Officer, Lori L. Warsen. Motion carried.

The meeting reconvened at 7:25 p.m.

**7. Proclamations/Awards**

None scheduled

**8. Public Communications** (Limit of three minutes for comments regarding agenda items)

**A. Verbal:** No comments

**B. Written:**

1. Notice of the Michigan Municipal League 2009 Capital Conference, Lansing Center, Lansing, Michigan, March 3-4, 2009
  2. Minutes from the Saugatuck Township Fire District Workshop Meeting of January 26 and Regular Meeting of February 9, 2009 are Available for Inspection in the Office of the City Clerk
  3. Consensus Revenue Estimates, Year-End Balance Estimates, Federal Stimulus Package; Prepared by Gary S. Olson, Director, Michigan Senate Fiscal Agency
  4. Notice from SABA of the Douglas Mardi Gras Parade on Tuesday, February 24, 7:00 p.m.
  5. Letter from Allegan County Board of Commissioners dated February 13, 2009 RE: Education and Training Session scheduled for February 19<sup>th</sup>.
  6. Summary of Estimated Costs for Blue Star Highway Bridge
- Written communications noted as received and filed.

**9. Unfinished Business**

A. Motion to Adopt Resolution No. 08-2009 Dismissing Litigation and Authorizing Negotiation of New Operating Agreement between the City of the Village of Douglas, City of Saugatuck, and the Kalamazoo Lake Sewer & Water Authority for the Wastewater Treatment Plant.

No action will be taken until scheduled for a later meeting.

**10. New Business**

A. Motion to Adopt Resolution No. 10-2009 Approving a Professional Services Agreement and Accepting the Blue Star Highway Bridge over the Kalamazoo River – Type, Size & Location Design Engineering Services Proposal dated December 23, 2008, Prepared by Fleis & VandenBrink Engineering, Inc.

Jonathan Moxey, Fleis & VandenBrink, was present and reviewed the estimated construction costs, what is covered with the grant monies and gave a description of the pier cap deterioration. The project is funded by MDOT in 2011.

Discussion followed on how the administration of the grant will be handled.

Motion by Waddell with support from Bailey to approve adoption of Resolution No. 10.-2009. Motion carried unanimously by roll call vote.

- B. Motion to Adopt Resolution No. 11-2009 Approving a Letter of Understanding with the Saugatuck-Douglas Garden Club Regarding Community Pride Day on Monday, May 18, 2009.

Motion by Waddell with support from Harvath to approve adoption of Resolution No. 11-2009. Motion carried unanimously by roll call vote.

## **11. Staff Reports**

### **A. Building/Planning/Zoning/Enforcement**

Letter from City Manager Kowal to Messrs. Sam Ferlito and Kenneth Kutzel dated February 5, 2009 RE: Deteriorating Condition of Harbor Lake Drive and Related Private Infrastructure.

Letter noted as reviewed and filed.

### **B. Finance/Budget**

1. Revenue/Expenditure Summary Report for the Period of 7/1/2008 to 1/31/2009
2. Investment Schedule as of 1/31/2009
3. Wire Transfer/ACH Payment Summary for the Month Ended January 31, 2009

Reports noted as reviewed and filed.

## **12. Commission/Committee Reports**

### **A. Planning Commission - Waddell**

Next scheduled meeting is March 11, 2009.

### **B. Community Recreation Advisory Board - Bailey**

Reminder to all of Poker Fun Night February 25, 26, 27 and 28 at the Poker Zone, Holland.

**13. Council Comments**

- A. Hoexter offered congratulations to new Police Officer Lori Warsen.
- B. Harvath asked if the Garden Club might consider trying to beautify the lot at the corner of Center and Washington.

**14. Mayor's Report/Comments**

None

**15. Approval of Invoices**

- A. Consideration of Approval of Invoices dated 2/12/09 in the amount of \$21,071.79.  
Motion by Bailey with support from Waddell to approve invoices dated 2/12/09 totaling \$21,071.79. Motion carried unanimously by roll call vote.  
Sapita asked about the invoice from Latitude Engineering and if a report on the Felker's easement issue would be forthcoming.

**16. Manager's Report**

- A. Letter from City Manager Kowal to Ms. Sandra Thieda, Saugatuck Douglas Art Club, dated February 12, 2009.
- B. Resolution No. 08-2009 is still on the table and will remain there until Monday, February 23, 2009 for a special meeting of the city council at 5:30 p.m.
- C. Attorney Dienes announced the hiring of Kevin O'Dowd from the Grand Rapids firm of Law Weathers. Mr. O'Dowd will split his time between Stevensville and Kalamazoo. The firm will henceforth be called DeFrancesco O'Dowd Dienes.

**17. Hear from the Audience (Limit three minutes for general comments)**

- A. Mr. Jeffrey D. Klemm, Maxwell Development – Meadowargus  
Mr. Klemm requested the city council consider a change in the decision to halt building permits until a 2<sup>nd</sup> coat of asphalt on Colfax Drive is complete or a letter of credit is on file with the city.
- B. Representative Bob Genetski was present to give a capital update. He related the House of Representatives has 44 new members. He has been appointed to the Appropriations Committee. It is projected the unemployment rate will rise to 11.4% and the State will be more than \$1 billion in debt.

**18. Adjournment**

The meeting was adjourned at 8:25 p.m.

Respectfully submitted by:

Jean E. Neve, CMC  
City Clerk

Approved by: \_\_\_\_\_  
Matt Balmer, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on February 16, 2009. I further certify that the meeting was duly called and that a quorum was present.

\_\_\_\_\_  
Jean E. Neve, City Clerk

\_\_\_\_\_  
Date





