

**THE CITY OF THE VILLAGE OF DOUGLAS
MEETING OF THE CITY COUNCIL
MINUTES**

Monday, May 4, 2009
7:00 p.m.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mayor Balmer

2. Roll Call

Members Present: Bailey, Balmer, Harvath, Hoexter, Urquhart, Sapita

Absent: Waddell

Also Present: Manager Kowal and City Clerk Neve

3. Pledge of Allegiance – Mayor

4. Changes/Additions/Deletions to Agenda

A. Additions:

1. Item #8E – Letter from Department of Environmental Quality to R.J. Peterson dated May 1, 2009
2. Item #8F – E-news from West Michigan Strategic Alliance dated May 4, 2009
3. Item #8G – SABA announcement of May 27th reception to introduce Saugatuck-Douglas Museum’s 2009 Exhibition.
4. List of DPW Equipment purchases acquired since 7/1/06 to be included with #Item 10A

Motion by Bailey with support from Hoexter to approve the agenda as amended.
Motion carried.

5. Approval of Minutes

A. Committee of the Whole of City Council of April 20, 2009

B. Regular Meeting of City Council of April 20, 2009

Motion by Bailey with support from Urquhart to approve meeting minutes from April 20, 2009 City Council Meetings as presented. Motion carried.

6. Appointments /Resignations

None scheduled.

7. Proclamations/Awards – Mayor Pro Tem

None scheduled.

8. Public Communications (Limit of three minutes for comments regarding agenda items)

A. Verbal:

1. Helen DeGeatano, Douglas Dutchers, thanked council for its support. Ms. DeGeatano commented on the lack of shade at

Beery Field and asked when the bleachers would be replaced.
A fund raiser for the Dutchers will be held at Saugatuck Brewing Company on May 9th at 8:00 p.m.

Written:

- A. Notice of West Michigan Strategic Alliance **2009 State of the Region** Meeting on May 13, 2009, The Pinnacle Center, Hudsonville, MI
- B. Michigan Municipal League; **Consumers Energy Rate Case – Special Update Meeting**; May 12, 2009, Capital Office of the Michigan Municipal League
- C. Notice of **“Local Officials Conference”** Sponsored by State Representative Bob Genetski; May 29, 2009, MSU Spartan Room, Allegan County Health Building, Dumont Complex, Allegan MI
- D. Summary of Interurban Transit Authority Meeting of April 28, 2009
- E. Letter from Department of Environmental Quality to R.J. Peterson dated May 1, 2009
- F. E-news correspondence from West Michigan Strategic Alliance dated May 4, 2009
- G. SABA announcement of May 27th reception to introduce the Saugatuck-Douglas Museum’s 2009 Exhibition.
Written communications noted as received and filed.

9. Unfinished Business

None scheduled

10. New Business

- A. Motion to Adopt Resolution No. 22-2009 Approving the Purchase of a Used Replacement Pickup Truck for the Department of Public Works. Motion by Hoexter with support from Bailey to adopt of Resolution No. 22-2009 approving the purchase of a used pickup truck for the Department of Public Works.
Discussion on creating a Capital Equipment Replacement Fund.
Motion carried unanimously by roll call vote.
- B. Motion to Adopt Resolution No. 23-2009 Making and Causing to be Filed an Application for Laying Out and Designating a County Drainage District for the Proposed Douglas City Drainage District.
Cal Becksvoort, Latitude Engineering, gave a review of the steps required to create a County Drainage District.
Motion by Bailey with support from Harvath to adopt Resolution No. 23-2009 causing an application to be filed for laying out and designating a county drainage district for Douglas City Drainage District. Motion carried unanimously by roll call vote.

11. Staff Reports

- A. Report from Director of Community/Economic Development
Ryan Kilpatrick, Community Development Director, provided a brief summary of activities currently underway. An activity report will be provided at the second council meeting of the month.
Ryan reported on five categories broken down to Planning Commission, Beery Field, Code Enforcement, Economic Development and Community Outreach.

12. Commission/Committee Reports

- A. Planning Commission - Waddell
No report.
- B. Community Recreation Advisory Board - Bailey
No report.
- C. Kalamazoo Harbor Master Plan Committee
Next meeting is May 20th.
- D. Kalamazoo Lake Sewer and Water Authority Board Meeting
Urquhart report the purchase of a new vac truck was finalized.

13. Council Comments

Sapita commented he is pleased to see purchases coming to council in resolution form.
Hoexter thanked Ryan for his report.

14. Mayor's Report/Comments

No comments.

15. Approval of Invoices / Payroll

- A. Consideration of Approval of Invoices dated 5/1/09 in the amount of \$53,973.40.
Motion by Bailey with support from Sapita to approve invoices dated 5/1/09 totaling \$53,973.40. Motion carried unanimously by roll call vote.
- B. Motion to Approve Payroll for the Month Ended April 30, 2009 in the Amount of \$62,821.89.
Motion by Bailey with support from Hoexter to approve payroll for the month ended April 30, 2009. Motion carried unanimously by roll call vote.

16. Manager's Report

- A. Manager Kowal reported on the damages incurred April 24th and 25th due to lightening. City Hall phones, computer router, copier, and video recording equipment were all damaged as well as the Center St. streetlights. The large tulip tree at the back of City Hall parking lot was struck and split also.

- B. Manager Kowal related Mayor Pro Tem Waddell met with Chuck Gustafson, 37 Main, regarding the tree on the alley that the City trimmed last Fall. The tree was first trimmed in preparation for snow plow season. Inadvertently Bartlett Tree Service shaped the tree again during the winter. Mr. Gustafson asked that the City not touch the tree.

17. Hear from the Audience (Limit three minutes for general comments)

No comments were heard.

18. Adjournment

The meeting was adjourned at 8:30 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City Clerk

Approved by: _____
Matt Balmer, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on May 4, 2009. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date

