

**THE CITY OF THE VILLAGE OF DOUGLAS
MEETING OF THE CITY COUNCIL
MINUTES**

Monday, February 1, 2010
7:00 p.m.

- 1. Call to Order**
The meeting was called to order at 7:00 p.m. by Mayor Pro Tem Hoexter.
- 2. Roll Call**
Members Present: Greenwood, Harvath, Hoexter, Sapita, Smith, Urquhart
Absent: Waddell
Also Present: Community & Economic Development Director Kilpatrick and
City Clerk Neve
- 3. Pledge of Allegiance – Mayor Pro Tem**
- 4. Changes/Additions/Deletions to Agenda**
Motion by Harvath with support from Urquhart to approve the agenda as
presented. Motion carried.
- 5. Approval of Minutes**
 - A. Committee of the Whole Meeting of City Council of January 18, 2010
Motion by Harvath with support from Sapita to approve C.O.W. meeting
minutes from January 18, 2010 as presented. Motion carried.
 - B. Regular City Council Meeting of January 18, 2010
Motion by Harvath with support from Greenwood to approve
meeting minutes from January 18, 2010 as presented. Motion
carried.
 - C. City Facilities Workshop bus tour meeting minutes of January 28, 2010
Motion by Greenwood with support from Sapita to approve
workshop meeting minutes from January 28, 2010 as presented.
Motion carried.
- 6. Appointments /Resignations**
None scheduled.
- 7. Proclamations/Awards – Mayor Pro Tem**
None scheduled.
- 8. Public Communications (Limit of three minutes)**
 - A. **Verbal:** No comments were heard.

Written:

- A. Summary of Interurban Transit Authority Board Meeting of January 19, 2010.

Written communications noted as received and filed.

9. Unfinished Business

None scheduled

10. New Business

- A. Motion to adopt Resolution No. 03-2010 approving a Letter of Understanding with the Saugatuck-Douglas Garden Club regarding Community Pride Day on Monday, May 17, 2010.
Motion by Harvath with support from Urquhart to approve adoption of Resolution No. 03-2010 agreement with the Garden Club.
Motion carried unanimously by roll call vote.
- B. Motion to adopt Resolution No. 04-2010 approving an Agreement between the City of the Village of Douglas and Jackson-Merkey Contractors Inc. (Water Street Reconstruction Project).
Cal Becksvoort, Latitude Engineering, gave a brief history of the problems with the deterioration of Water Street.
Motion by Urquhart with support from Sapita to approve adoption of Resolution No. 04-2010 agreement with Jackson-Merkey.
Motion carried unanimously by roll call vote.
- C. Motion to adopt Resolution No. 05-2010 Amending the Budget of the 2009/2010 General Appropriations Act (Water Street Reconstruction Project).
Motion by Harvath with support from Smith to approve adoption of Resolution No. 05-2010 amending the 2009/2010 budget.
Motion carried unanimously by roll call vote.
- D. Presentation by Director of Community & Economic Development Ryan Kilpatrick, of Official Notice of Award by the National Endowment for the Arts of \$22,000 to the Cities of Douglas and South Haven to produce a **“Your Town: The Citizens’ Institute on Rural Design”** Workshop between now and November 2010.
Kilpatrick announced receipt of a \$22,000 grant award by the National Endowment for the Arts to the Cities of Douglas and South Haven. The two cities will work together to produce a “Your Town” workshop before November 2010. The workshop will bring together participants from the area to focus on design problems that may serve as a model for problem solving and address specific rural planning and design issues.

11. Staff Reports

None scheduled.

12. Commission/Committee Reports

- A. Planning Commission
Next meeting is scheduled for February 10th.
- B. Kalamazoo Lake Sewer & Water Authority Commission
No meeting to report.
- C. Kalamazoo Harbor Master Plan Committee
Sapita reported he and John St.Andre will be attending a telecourse in Grand Haven by the Army Corps of Engineers. Sapita is expecting some discussion with the Committee about detaching the harbor from the superfunds cleanup effort in order to be eligible for Obama funds.
- D. Joint Planning Committee
No meeting to report.
- E. Community Recreation Advisory Board
Smith reported he was the only one to show up for a scheduled meeting.
- F. Downtown Development Authority Board
Kilpatrick reported the DDA is in the process of re-examining the Development Plan.

13. Council Comments

Greenwood thanked Kilpatrick for his work on obtaining the “Your Town” workshop grant. Enjoyed the facilities tour.
Harvath commented he is glad to see the Water Street project begin and will be pleased if it stays within budget.
Sapita thanked Chief and Max for inviting council to tour the facilities.
Smith agreed the facilities tour was a real eye opener.
Urquhart commented this council now needs to set goals for repairs and replacements of the DPW and Police buildings.

14. Mayor Pro Tem Report/Comments

- A. A brand new Interurban bus was used for our facilities tour. Very nice vehicle, friendly, helpful drivers. Nice to see so many citizens using the bus for daily activities.
- B. Thanks to Max and Chief for inviting us into their facilities to see what terrible shape both buildings are in.
- C. Comments on State Arbitrators consistently ruling against municipalities in labor arbitration cases.

15. Approval of Invoices / Payroll

- A. Consideration of Approval of Invoices dated 1/29/2010 in the amount of \$73,738.73.
Motion by Harvath with support from Greenwood to approve invoices dated 1/29/2010 totaling \$73,738.73. Motion carried unanimously by roll call vote.
- B. Motion to Approve Payroll for the Month Ended January 31, 2010 in the amount of \$74,220.40.
Motion by Harvath with support from Greenwood to approve payroll for the month ended January 31, 2010. Motion carried unanimously by roll call vote.

16. Acting Manager's Report

- A. Thanks to Max for repairs/replacement of the sump pump in the basement of City Hall. Files were saved from what could have been a disaster.
- B. Review of the timeline provided by Frank Walsh in regards to hiring a new city manager. 25 resumes have been received to date.
- C. Council agreed on a special meeting next Monday, February 8th at 6:00 p.m. to further discuss the priorities list.
- D. 2010 W-4's should be filled out and returned to Treasurer Drexler.

17. Hear from the Audience (Limit three minutes)

No comments were heard.

18. Adjournment

The meeting was adjourned at 8:15 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City Clerk

Approved by: _____

Martha Hoexter, Mayor Pro Tem

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on February 1, 2010. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date

