

**THE CITY OF THE VILLAGE OF DOUGLAS**  
**MEETING OF THE CITY COUNCIL**  
**MINUTES**  
MONDAY, FEBRUARY 15, 2010  
7:00 PM

1. **Call to Order**  
The meeting was called to order by Mayor Waddell at 7:00 PM
2. **Roll Call**  
Members present: Harvath, Hoexter, Sapita, Smith, Urquhart, Waddell.  
Absent: Greenwood  
Also present: Manager Kowal
3. **Pledge of Allegiance** – Mayor
4. **Changes/Additions/Deletions to Agenda**  
Motion by Hoexter, with support from Harvath, to approve the agenda for February 15, 2010 as presented. Motion carried unanimously by voice vote.
5. **Approval of Minutes**–
  - A. Regular Meeting of City Council of February 01, 2010 –  
Motion by Harvath, with support from Hoexter, to approve the regular meeting minutes of City Council of February 01, 2010 as presented. Motion carried unanimously by voice vote.
  - B. Special Meeting of City Council of February 08, 2010 –  
Motion by Harvath, with support from Urquhart, to approve the special meeting minutes of City Council of February 08, 2010 as presented. Motion carried unanimously by voice vote.
  - C. Closed Session of City Council of February 08, 2010 –  
Motion by Harvath, with support from Urquhart, to approve the closed session meeting minutes of City Council of February 08, 2010 as presented. Motion carried unanimously by voice vote.
6. **Appointments/Resignations** -None scheduled
7. **Proclamations/Awards** - None scheduled
8. **Public Communications** (Limit of 3 minutes)
  - A. Minutes of the Saugatuck Township Fire District Board regular meeting of January 11 and workshop meeting of January 25, 2010 are available for public inspection in the Office of the City Clerk
  - B. Letter from the Michigan DEQ to Haworth, Inc. – Douglas Operations – dated January 15, 2010 congratulating the company on maintaining its DEQ *Clean Corporate Citizen* designation for the past five years
  - C. Announcement of Coastal Zone Management Funding Opportunities
9. **Unfinished Business** - None Scheduled

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- 10. New Business**
- A. Identification and discussion of City projects/plans/needs/requirements excluding those pertaining to planning, zoning and public facilities. At the request of council, Kowal will seek a written proposal from the Director, Public Safety Services, ICMA Consulting Services regarding a review and evaluation of existing public safety services. A resolution of intent will be constructed pertaining to the Blue Star Bridge rehabilitation project and council will hold a workshop prior to the next meeting in March to continue discussion on prioritization of city projects.
- 11. Staff Reports**
- A. Finance/Budget:
1. Revenue/Expenditure Summary Report for the period of 07/01/2009 to 01/31/2010
  2. Wire Transfer/ACH Payment Summary for the month ended January 31, 2010
- Kowal reported that the city is on track with both finance and budget.
- 12. Commission/Board/Committee Reports**
- A. Planning Commission (see attached written summary prepared by Ryan Kilpatrick)
- B. Kalamazoo Lake Sewer & Water Authority Commission
- C. Kalamazoo Harbor Master Plan Committee
- D. Joint Planning Committee
- E. Community Recreation Advisory Board - Council directed Kowal to send a letter to the Recreation Director regarding meeting cancellation policies.
- F. Downtown Development Authority (“DDA”) Board
- 13. Council Comments**
- A. Urquhart Thanked the DPW Dept. for all their work.
- B. Smith addressed the marketing strategy of the Mardi Gras Parade
- C. Harvath Thanked John Thomas for his work on the Mardi Gras Parade.
- 14. Mayor’s Report / Comments**
- Waddell reported improvements to DDA meetings and DDA assistance for the Mardi Gras event. Waddell inquired if a response from the City of Saugatuck regarding the Chief of Police concerns on the McClendon property were received. Kowal was directed to resend a request letter to City Manager Harrier regarding the police concerns.
- 15. Approval of Invoices**
- Motion by Harvath, with support from Smith, to approve invoices dated 02/12/2010 in the amount of \$25,839.65 – Motion carried unanimously by Roll Call Vote
- 16. Manager’s Report / Comments**
- Kowal thanked city staff for their attendance and great work.
- 17. Hear from the Audience (Limit of 3 minutes)**
- R.J. Peterson addressed the council regarding issues with the Kalamazoo Harbor and city office procedures.
- 18. Adjournment**

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Motion by Urquhart, with support from Smith, to adjourn the regular meeting of the City Council of February 15, 2010 at 9:10 PM. Motion carried unanimously by voice vote.

Respectfully submitted by: Pam Aalderink

Approved by: \_\_\_\_\_

Renee Waddell, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on February 15, 2010. I further certify that the meeting was duly called and that a quorum was present.

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Jean E. Neve, City Clerk

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Date

February 15, 2010